

**RECRUITER ASMO OUT NOTIFICATION FORM**

CHECK-OFF ITEMS		Senior RDC Initials	Recruit Initials
* 1. Obtain ASMO out slip and recruiter phone number prior to calling recruit.			N/A
** 2. Senior RDC and recruit call Recruiter/RINC/NRD headquarter with ASMO information.			
3. Senior RDC provides recruiter with recruiter's new division information.			
4. Recruit's new Pass-in-Review (PIR) date:			
Name of person contacted:			
Date and time contacted:			
5. Senior RDC provide Recruiter/RINC/NRD headquarters time to speak with recruit prior to ASMO out.			
6. Enter this form in the recruiter's hardcard and maintain a copy with ASMO out slip.			

**\* RDC WILL UTILIZE CNRC PHONE DIRECTORY LOCATED IN SLCPO OFFICE.**

**\*\* ENSURE THAT CONTACT IS MADE WITH RECRUITER, RINC OR NRD HEADQUATERS.**

RECRUIT'S NAME: \_\_\_\_\_

SSN: \_\_\_\_\_

DIV. FROM: \_\_\_\_\_ DOT: \_\_\_\_\_

DIV. TO: \_\_\_\_\_ DOT: \_\_\_\_\_

RECRUITER/RINC/NRD PHONE NUMBER \_\_\_\_\_  
 \_\_\_\_\_  
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